



GRIP LEADERSHIP

GRIP STUDENT LEADERSHIP CONFERENCE

Dear Staff Member,

Thank you for registering the student leaders of your school to attend the SECONDARY GRIP Student Leadership Conference in **Albury Wodonga on the 3rd of November 2022**.

VENUE AND PARKING

The conference is being held at the 'Commercial Club Albury'. This is located at 618 Dean Street, Albury. Parking is available at the onsite car park. As this is a licensed venue, please ensure that you take note of the information provided on page 3. Once you arrive at the venue please proceed to the **'AUDITORIUM'**. **You will not receive paper tickets for this event.**

START AND FINISH TIMES

Please arrive with your students between 8:30am and 8:55am. The first session will begin at 9:00am. The final session will conclude at 2:30pm.

SEATING AND SPECIAL NEEDS

Seating is by general admission. Please advise in advance if you are bringing participants with special seating needs (please also see www.gripleadership.com/inclusion).

CATERING IS NOT PROVIDED

Students and adults are required to bring their own packed morning tea, lunch, and a drink. Sometimes there is nearby location where food and drinks are sold, but the conference breaks are not long enough for everybody to venture to these. We also have no control over whether these outlets will be open on the day, and what their arrangements will be.

WHAT TO BRING

- ☐ A **PEN** (a notebook will be provided)
- ☐ **Food** as indicated above

PRACTICAL ELECTIVE WORKSHOPS

These do not need to be pre-selected; however, we encourage you to discuss these with your student leaders to suggest particular electives you may wish for them to attend. These are listed on our website www.gripleadership.com.au/secondary-program.

RESOURCES

A number of resources for students and staff (including the GRIP Leadership Badges) will be available for purchase on the day of the conference. New resources are released every year!

DRESS

The standard of dress for students at this conference is entirely a decision of the school. However, we normally find that the great majority of students attend in normal school uniform.



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PRIVACY

GRIP Leadership may take images and recordings at the GRIP Student Leadership Conference that may be used for advertising purposes. For full details of our Privacy Policy please visit www.gripleadership.com.au/privacy-policy.

SAFETY

To download safety information and a risk assessment visit www.gripleadership.com.au/our-safety.

MAKING CHANGES TO YOUR NUMBERS

This is easy. To **increase your numbers**, go online and make a separate registration for the additional places required. Our system will automatically match it up with your original group and we will know that you are attending together. To **reduce your numbers**, we need notification in writing sent to registrations@gripleadership.com.au outlining the change required. There is no penalty if you reduce or cancel tickets more than 14 days prior to the event. Refunds are not possible if the change is made within 14 days of the event.

PAYMENTS AND INVOICES

Our payment policy is detailed on the invoice you received. You can request a duplicate copy by emailing accounts@gripleadership.com.au.

We look forward to meeting you and your students for what promises to be a fantastic day. Please do not hesitate to contact us if you have any further enquiries.

Warm Regards,

Jenn Connaughton
Conference Coordinator



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2020 STUDENT (U/18 years) ATTENDANCE REGULATIONS FOR THE COMMERCIAL CLUB

The following applies in relation to students attending Events within the Club (2017)

It is required that the member or adult reserving and/or organising the event forward the following information to all the schools attending any public or privately run event.

- 1) Students must arrive in the company of an adult or teacher and be escorted to the event room.
- 2) Students are not permitted to use the facilities of the Club (eg:- café) without the company of an adult or teacher.
- 3) If students leave the venue they will not be permitted to re-enter without an adult or teacher.
- 4) Students found in restricted areas (e.g.: - gaming/bar areas) unattended will be excluded from the conference and club venue.
- 5) Although students may be the legal age of 18 years, in accordance with the Department of Education regulations and Commercial Club By-Laws, students attending conferences/events are not permitted to purchase alcohol or gamble in their school uniform during school hours.
- 6) Persons under the age of 18 years found consuming alcohol will be asked to leave the premises.
Persons found purchasing drinks for under 18 years will also be asked to leave the premises.

Please ensure this is handed to all students attending